









- Toggle to your transfers tab
- Select Licensed Transfer
- Select New Transfer
- Type in the license number for who you will be transferring to
- Enter the planned route for the transfer
- Enter all packages that you are planning to transfer
- Select "Wholesale" transfer as your type
- Enter the Wholesale dollar amount of each package
- Enter the gross weight of each package
- Designate your Est Dep and Arrival Times
- Enter Drivers Info and ID
- Enter Vehicle Info
- Select Register Transfer
- Print out your manifest