



Ohio Department of Commerce Medical Marijuana Control Program

MMCP Guidance - Metrc Production Batch Checkbox

The Medical Marijuana Control Program (MMCP), pursuant to authority in Ohio Revised Code/Ohio Administrative Code (OAC) 3796, is reminding licensees of the Metrc Production Batch checkbox use outlined in the Metrc Industry Generic User Guide and the Metrc Ohio State Supplemental Guide. Effective **March 28, 2022**, the MMCP will be monitoring Metrc to ensure that licensees comply with the requirement to use the **Metrc Production Batch checkbox when processing Medical Marijuana Plant Material for Medical Marijuana Extract**.

Selecting the Production Batch checkbox resets the Lab Test Status in Metrc. By requiring the use of the Metrc Production Batch checkbox when Medical Marijuana Plant Material is processed into Medical Marijuana Extract, the MMCP intends to facilitate clearer laboratory testing history and results in Metrc, help to ensure that all required testing is conducted, and assist the Department to more efficiently monitor each batch's Lab Test Status prior to distribution to patients. The intent of this document is to provide licensees with prior notice to this change in protocol and assist licensees with complying with this guidance.

Licensees are responsible for ensuring that all testing required by Ohio Administrative Code 3796 is completed and the samples passed analysis prior to distribution to patients. The MMCP will be monitoring Metrc to ensure licensees comply with this guidance. Failure to adhere to this guidance may result in further action by the Department. Should licensees have issues or questions pertaining to this guidance, please contact your MMCP agent.



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Required Use of Metrc Production Batch Checkbox

A screenshot of the Metrc software interface for creating new packages. The window is titled "New Packages" and contains a form for "New Package # 1". The form includes fields for "New Tag" (ABCDEF012345670000014944), "Location" (Shelf 1), "Item" (M00000016601: Test Concentrat), "Package # 1" (1A4FF0100000005000000010), "Quantity" (30 Grams), and "Package Date" (01/12/2022). A red box highlights the "Production Batch" checkbox, which is checked. Other options include "Same Item", "Product Requires Remediation", and "Remediate Product". At the bottom, there are "Create Packages" and "Cancel" buttons.

As shown above, the Production Batch checkbox must be checked when Plant Material is being processed into a Medical Marijuana Extract.

Any time Plant Material is processed to create Medical Marijuana Extract, a new Bulk Concentrate "package tag" must be created within Metrc. Licensees' internal facility physical inventory AND Metrc inventory must be updated when creating new bulk concentrate package tags.

*** MMCP Suggested Best Practice for input into inventory tracking systems: licensees should input the new data in real time with each modification. **However, licensees must update inventory tracking systems the same day of creation, by end of day (11:59 PM EST).**



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Example of form change requiring Production Batch to be checked

Source Metrc Item Categories	Destination Metrc Item Categories
Bulk Flower/Buds	Bulk Concentrate
Shake/Trim or Shake/Trim (By Strain)	Bulk Concentrate

The use of the Production Batch checkbox "resets" the testing status to ensure new test results are captured.

Ohio Statutory and Administrative Authority

Ohio Revised Code 3796.03(C): permits the Department to establish any rules it deems necessary for the ongoing administration of the medical marijuana control program.

Ohio Administrative Code 3796:5-6-01 and 5-6-02 permit the Department to enforce the rules and regulations established under Chapter 3796 of the Ohio Administrative Code.

Ohio Administrative Code 3796:2-2-01 and 3-2-01 mandate that licensees establish and maintain certain policies and procedures within their standard operating procedure that ensure compliance with the rules for production, storage, inventory, and transportation of medical marijuana.

Ohio Administrative Code 3796:2-2-04 and 3-2-04 mandate that licensees track and submit into the Metrc system any information the Department determines necessary for maintaining and tracking medical marijuana.